

الوكالة الإفريقية للسور الأخضر الكبير

CALL FOR INTERNATIONAL APPLICANTS

FOR THE APPOINTMENT TO THE POST OF THE EXECUTIVE SECRETARY:

Reopening of the Call from may 25 to june 25, 2018

1. CONTEXT:

The Pan-African Agency of the Great Green Wall (PAGGW) is an inter-states organization with international legal Status and composed of eleven (11) member States: **Burkina Faso, Djibouti, Eritrea, Ethiopia, Mali, Mauritania, Niger, Nigeria, Senegal, Sudan and Chad**. The objective of the Agency is the achievement of the Great Green Wall project. The Agency is also supported in each Member State by a GGW national structure.

The Agency is headed by an Executive Secretary, appointed by the Conference of the Heads of State and Government for a term of three (03) years renewable once. He is selected among the technical and scientific personalities with proven competence and experience, within the member states.

The Pan-African Agency of the Great Green Wall (PAGGW) informs nationals of the Agency's members States, that the call for international applicants for the appointment to the post of Executive Secretary is **reopened for candidacy from may 25 to june 25, 2018**. The call is restricted to nationals of Members States of the Pan-African Agency of the Great Green Wall.

The Applications **already submitted through diplomatic channel** to the Executive Secretary **may be updated** during the period from **may 25 to june 25, 2018**, notably *fill the new PAGGW Informations Sheet ENG/ 18*

2. JOB TITLE : EXECUTIVE SECRETARY

2.1. Specifications :

- Place of Employment: Nouakchott in Mauritania;
- Position Classification: Group 1, Special 3 of the African Union;
- Age: 45 at least and 65 at most;
- Mandate: appointed by the Conference of the Heads of State and Government for a term of three (03) years renewable once.

2.2. Main Duties and Responsibilities:

In accordance with the internal Rules and Statute of staff, the Executive Secretary is responsible to:

- (a) serve as the legal representative of the Agency and perform all administrative, organization and management functions of the Agency;
- (b) represent the Agency in all acts of civil and political life and for this purpose may enter into agreements or contracts;
- (c) submit a comprehensive report at the Summit of the Conference of Heads of State and Government of the Agency;
- (d) be the ruler of the budget and appoint the different positions of the Agency in accordance with the internal Rules of Procedure and the Statute of staff in force of the Agency;

- (e) present to the Council of Ministers the projects of changes in the organizational chart, the Internal Rule and Procedures and the Statute of staff as well as the annual work program and budget and any other project, mainly the projects related to the construction of premises and creation of a new structure of the Agency;
- (f) prepare in close collaboration with the Technical Committee of Experts, the Sessions of the Conference of Heads of State and Government and the Council of Ministers.
- (g) ensure the Secretariat of the Sessions of Heads of State and Government and the Council of Ministers and ensure the implementation of decisions and all regulations and guidelines from these statutory bodies;
- (h) prepare and submit to the Council proposals that may contribute to the smooth operations and the influence of the Agency and all proposals for the amendment of the statutory texts and any request for accession of new members;
- (i) convene and chair meetings of the technical Committee of Experts whenever necessary and in accordance with the legislation governing the Agency;
- (j) Perform any other duties assigned by the Conference of Heads of State and Government and the Council of Ministers.

3. COMPETENCIES, EXPERIENCES, QUALIFICATIONS AND SKILLS

The Executive Secretary is chosen from the scientists and technical personalities of the Member States with proven competence and experience.

3.1. Diplomas:

to hold at least a Master from Universities or recognized and approved schools.

3.2. Professional Experiences

Have at least fifteen (15) years of professional experiences in a national or international institution of which ten (10) years at least on a high-level responsibility position in the field of natural resources management;

3.3. Skills and Ethics: Integrity, professionalism, respect for diversity.

3.4. Languages: At least very good French and functional English or vice versa.

4. COMPOSITION OF THE APPLICATION

- a) The PAGGW Fact Sheet duly completed (to be downloaded from the website grandemurailleverte.org);
- b) One (1) valid medical certificate issued within the last two (2) months;
- c) Certified copies of degrees, diplomas, certificates and licenses earned;
- d) Detailed and explicit curriculum vitae signed by the applicant;
- e) A letter of Motivation addressed to the Executive Secretariat;
- f) Two (02) letters of Reference from well known personalities in your field of expertise.

5. APPLICATION RECEIPT DEADLINE

Applications are submitted from the 25th may to 25th June, 2018 at the PAGGW's Executive Secretariat **only through diplomatic channel** to the following address: The Executive Secretary of the Pan-African Agency of the Great Green Wall, POBOX 5059, Nouakchott, Islamic Republic of Mauritania, date and time of the **NOTE VERBAL** will be authoritative.

**The Executive Secretary
Prof Abdoulaye DIA**